

SHAMALA MOHANASUNDARAM, MD

555 Knowles Drive, Suite 109

Los Gatos, CA 95070

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PAYMENT POLICIES

ALL CO-PAYS HAVE TO BE PAID IN FULL AT THE TIME OF OFFICE VISIT.

MISSED APPOINTMENTS/LATE ARRIVAL.

. FOR NEW PATIENTS

- **NO SHOW and NO CALL TO RESCHEDULE WITHIN 24 HOURS OF APPOINTMENT, NO FUTURE APPOINTMENTS WILL BE MADE FOR THAT PATIENT**
- **A patient who arrives 15 minutes after the appointment time is considered late arrival and will have to reschedule his/her appointment.**

Please help us serve you and our other patients efficiently by arriving on time for your scheduled appointments. Giving us a call to reschedule on time will enable us to accommodate other patients who are in need of urgent care.

I have read and understand the payment policy and agree to abide by its guidelines.

Signature of patient or responsible party: _____

Date: _____